

# अग्रिशमन कार्यों के लिए वार्षिक रखरखाव अनुबंध के लिए निविदा (ईनिविदा- GEM के माध्यम से)



निविदा जारी करने की तिथि	Date of Commencement of issue of tender	03/06/2025
बयाना राशि	Earnest Money Deposit	Rs. 52,000.00 (2% of Estimated Tender cost of Rs 26,00,000)
प्री टेंडर मीटिंग	Pre tender Meeting	1500 hours on 05/06/2025

राष्ट्रीय कृषि और ग्रामीण विकास बैंक

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National Bank for Agriculture and Rural Development

राजस्थान क्षेत्रीय कार्यालय

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Rajasthan Regional Office

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प्री टेंडर मीटिंग का पता		3 <sup>rd</sup> Floor, NABARD, Lal Kothi, Tonk Road, Jaipur-302015
निविदा की प्राप्ति के लिए अंतिम तिथि और समय	Last date and time for receipt of Bids	1600 hours on 13/06/2025
निविदा खोलने की तिथि और समय	Date and time of opening of tender bids.	1700 hours 13/06/2025 for technical bid  Details for opening of Price Bids will be communicated to technically qualified bidders later

# Part I

## Technical Bid

03 June 2025

महोदय,

**अग्रिशमन कार्यों के लिए वार्षिक रखरखाव अनुबंध के लिए निविदा (स्टाफ क्वार्टर्स एवं कार्यालय प्रांगण)**

राष्ट्रीय कृषि और ग्रामीण विकास बैंक, राजस्थान क्षेत्रीय कार्यालय, अग्रिशमन कार्यों (स्टाफ क्वार्टर्स एवं कार्यालय प्रांगण में) के लिए पात्र निविदाकर्ताओं से दो भागों में मुहरबंद निविदाएं आमंत्रित करता है निविदा में उल्लिखित नियमों और शर्तों के अनुसार। निविदाएं हमारी वेबसाइट [www.nabard.org](http://www.nabard.org) से मुफ्त में डाउनलोड की जा सकती हैं।

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नाबार्ड के पास निविदा में उल्लिखित तारीखों को बदलने का अधिकार सुरक्षित है, जो कि उपरोक्त वेबसाइट पर, शुद्धिपत्र (corrigendum) के रूप में प्रदर्शित किए जाएंगे।

कृपया ध्यान दें कि वांछित सभी जानकारी, निविदाकर्ता द्वारा निर्दिष्ट स्वरूपों में प्रदान करने की आवश्यकता है। निविदाकर्ता, निविदा की तैयारी और प्रस्तुत करने से संबंधित सभी लागतों को वहन करेगा। निविदा का परिणाम जो भी हो, किसी भी स्थिति में नाबार्ड किसी भी तरह के लागतों के लिए जिम्मेदार या उत्तरदायी नहीं होगा।

इस टेंडर डॉक्यूमेंट में बताए अनुसार टेंडर ऑफर के साथ अर्नेस्ट मनी जमा करनी होगी। ईएमडी के बिना प्राप्त प्रस्तावों को अस्वीकार कर दिया जाएगा।

निविदा प्रस्ताव प्रस्तुत करने के लिए विनिर्देश (Specifications), नियम और शर्तें (Terms and Conditions), कार्य का दायरा (Scope of Work) और प्रोफार्मा आदि निविदा दस्तावेज और उसके परिशिष्ट / विवरण में वर्णित हैं।

निविदा प्रस्ताव को उन निविदाकारों या उनके प्रतिनिधियों की उपस्थिति में खोला जाएगा जो उपर्युक्त निविदा पर निविदा खोलने के लिए उपस्थित होना चाहते हैं।

भवदीय

**निखिल कुमार**

**उप महाप्रबंधक**

**संलग्नक –**

1. Letter from the tenderer
2. Check list for the tenderer
3. Annexure I: General Instruction to the tenderer
4. Annexure II: Instructions for filling the bid
5. Annexure III: Basic information

6. Annexure IV: Bank Details
7. Annexure V: General terms and conditions
8. Annexure VI: Scope of work
9. Annexure VII: Format for agreement
10. Annexure VIII: Format for Indemnity Bond
11. Annexure IX: Format for integrity Pact
12. Annexure X: QCBS
13. Annexure A: Price bid

## **Letter from the tenderer**

Place:- Jaipur

Date:-

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**The Chief General Manager**

National Bank for Agriculture and Rural Development  
Rajasthan Regional Office  
3, Nehru Place  
Tonk Road  
Jaipur – 302 015

Dear Sir

**TENDER FOR FIRE SERVICE AMC AT NABARD, REGIONAL OFFICE, JAIPUR**

I/We have read and understood the Notice Inviting tender and contents in the tender document such as Eligibility criteria of applicants, Instructions to the applicants, Services to be rendered, Terms and Conditions of the contract, instructions etc. I/We do hereby declare that the information furnished by me/us in the in the tender documents are correct to the best of my/our knowledge and belief.

Name of the partner/ owner  
of the firm authorized to  
sign:

OR

Name or person having Power of Attorney to sign the contract

**Seal and sign of the tenderer**

**Check List**

Technical bid will be evaluated on these parameters

<b>Sr. No.</b>	<b>Description of Enclosure</b>	<b>Please ✓ or write</b>
<b>1</b>	Type of Firm and Registration detail	

	Necessary registration for carrying out Fire Fighting Services (please submit necessary certificates)		
<b>2</b>	Registration (please submit requisite documents)	GST	
		ESI	
		PF	
<b>2</b>	Audit Report (please submit audit reports for these three years)	2022-23	
		2023-24	
		2024-25	
<b>3</b>	Turnover: (please submit CA certificates)	2022-23	
		2023-24	
		2024-25	
<b>4</b>	Experience with government departments/agencies in the same field during the last 7 years i.e. from Jan 2017- March 2024. (Please submit an experience certificate/ completion certificate)	3 works of Rs.10.40 lakh or	
		2 works of Rs.13.00 lakh or	
		1 work of Rs. 20.80 lakh	
<b>5</b>	Earnest Money through NEFT: please submit requisite documents		
<b>6</b>	If MSME mentioned please submit requisite documents (for EMD exemption)		
<b>7</b>	Proof of registered office in Jaipur, Rajasthan		
<b>9</b>	Bank a/c details		
		PAN	
<b>10</b>	copy of cancelled cheque (to be enclosed)		
<b>11</b>	Past Experience in the field (Experience certificate from Government departments/agencies to be submitted)	Years	
		Organisation	

## **Annexure I**

### **General Instructions to the Tenderer**



1. The Tenders may be submitted after visiting the site and conducting survey of the existing conditions so as to familiarize themselves with the nature of works to be carried out and get all clarifications as necessary from NABARD before quoting their rates.
2. The agency should **mandatorily have a registered office in Jaipur, Rajasthan.** Supporting document of registered office to be submitted.
3. **Mode of submission of tender:** Through GeM portal (<https://gem.gov.in/>)
4. EMD amount is to be submitted to NABARD, in the following Bank Account:

Account Name: **National Bank for Agriculture and Rural Development**  
Bank: **NABARD**  
Branch: **Head Office, Mumbai**  
Account Number (VAN): **NABADMN16**  
IFSC: **NBRD0000002**

After depositing the EMD amount, the tenderer is advised to send an email to [dpsp.jaipur@nabard.org](mailto:dpsp.jaipur@nabard.org) with the details of the transaction. Details should also be included in Technical Bid submitted on GeM Portal.

## 5. Selection of Bidder

- Bidder has to qualify in Technical Bid. Price bid of bidder will be opened only if found eligible in Technical Bid.
- Selection will be based on L1 bidder.
- The following procedure shall be followed in the event of multiple L1 bidders after opening of Price Bids:
  - Quality and Cost Based Selection criteria shall be incorporated for evaluation wherein multiple L1 bids are received. The work then will be awarded to the bidder having the highest marks in QCBS among the L1 bidders (format of scoring model is given in part 11).
  - Evaluation of marks based on the scoring model will be triggered only when multiple bidders are found to be L1. Accordingly, L1 Will be decided based on the highest marks obtained in scoring model based on technical parameter / matrix out of total 50 marks.
  - In case multiple L1 bidders get same marks in QCBS also, then the Purchase Committee of NABARD shall, at their discretion, visit the work sites of the bidders and award marks to the work being carried out at site adopting an objective criteria. The work then shall be awarded to the bidder with highest marks.

- In case of multiple L1 bidders getting equal marks even after field visits, the final selection shall be done based on draw of lots, as may be decided jointly by the NABARD and select bidders, or by pulling the highest number from a box containing 30 numbers.
6. If a bidder quotes impracticably low (or high) service charges i.e., less than 3.85% and more than 7%, the bid shall be treated unresponsive and will not be considered for further evaluation and will be disqualified. Service charges should be written in percentage (%) and in figures.
7. The bidder should have experience of similar works during the last 7 years
- The annual turnover of the bidder during each of the last 3 years should be at least 30% of the estimated cost of tender.
- The firm should have done at least:
- i) three similar works valuing not less than 40% of the estimated cost; or
  - ii) two similar works valuing not less than 50% of the estimated cost; or
  - iii) One similar work valuing not less than 80% of the estimated cost.
8. The estimated cost of the work is Rs. 26.00 lakh (for 2 years)
9. The EMD of the Contractor selected for award of the Annual Maintenance Contract will be retained by NABARD as Retention Money Deposit (RMD) till expiry of the Contract and will not carry any interest. The successful bidder has to deposit an amount@5% of the yearly tender amount as RMD, in such case the EMD amount already deposited will be adjusted.
- EMD of unsuccessful bidders shall be returned in respective bank accounts after completion of tender process
10. NABARD reserves the right to divide and distribute the work to more than one Contractor at its sole discretion. The tenderers are advised to ensure strict observance of commercial aspect of this Tender and also the following points:
- (a) The Contract period will be for a period of 2 years from 01/07/2025 to 30/06/2027 subject to annual review and renewal on satisfactory performance each year.
  - (b) The contract period may be extended further depending upon the discretion of the Bank.
  - (c) However, the Bank reserves the right to terminate the services of the agency by giving one month notice if the services are found to be unsatisfactory.
11. Validity of offer should be 90 days from the last date for receipt of quotation.

12. Tenders containing tenderer's own conditions are liable to be rejected.
13. Basic information is as indicated in the Annexure III
14. Scope of work is as indicated in Annexure VI
15. General Terms & Conditions are indicated in Annexure V.
16. Format of Form of Agreement & indemnity Bond as indicated in Annexure VII and VIII
17. Instructions for filling the Price bid as indicated in Annexure I
18. Format of Pre-contract Integrity Pact (रु. 200/- के स्टांप पेपर पर) – Annexure IX
19. The rates may be quoted in the Price BID.
20. The address of the premises where the AMC is to be carried out are

SI No	Details	Address
1	Office premises (deployment of manpower)	Nehru Place, Lal Kothi, Tonk Road, Jaipur 302015
2	Staff Qtr.	Balaji Mor, Malviya Nagar, Jaipur 302017

Signature of the authorized signatory of the contractor / Tenderer

## **Annexure II - Instructions for filling the Price bid**

1. Quoted rates should be workable and reasonable and should include:
  - a. Payment to all the contract workers engaged by contractor as per minimum wages as notified by Labour Commissioner from time to time. **The minimum wages must cover Central Government wage as indicated by Central Labor Commission. TDS will be deducted as per guidelines.**
  - b. ESI & PF benefits (Employer's contribution towards ESI & PF). EPF/ ESI has to be paid to worker considering the base full amount of applicable minimum wages prescribed by the Labour Commissioner from time to time.
  - c. Cost of equipment/machinery, if required
  - d. Allowance for maintenance of two sets of uniform for each deployed staff.
  - e. Charges, if any, towards safe disposal of waste from NABARD premises in safe municipal dump
  - f. Incidental expenses and all overheads and profits
2. The contractor may be required to furnish **Rate Analysis**, along with the price-bid, for the rates quoted by him/her in this tender, if required.
3. The contractor is advised to visit the premises before quoting the rates and get all clarifications.

Rates shall have to be quoted in both words and figures

Signature of the authorized signatory of the contractor / Tenderer

## Annexure III

### Basic information

<b>A. General Information</b>		
1.	Name of the applicant organization/ vendor/ supplier/ service providers	
2.	Address for communication and contact details	
3.	Telephone number (landline) Telephone number (mobile)	
4.	E mail ID	
5.	Type of the organization (whether sole proprietorship, partnership, private limited or limited company or cooperative society, etc.)	
6.	Name of the proprietor/partners or directors in the organization	
7.	Details of Registration – (whether partnership firm, company, society, etc.) Registering Authority, Date, Registration No., etc., mentioning the business/activity of the firm (A copy to be enclosed)	
8.	Whether empaneled with Government/Semi Government/ Municipal Authorities or any PSU and if so, give the details of the same and nature of contract (copy to be enclosed)	
9.	Number of years of experience in the field/ trade. A list of important assignments may be indicated for the same along with supporting documents (copy of	_____ Years (as on 31/03/2024)

	proof of completion/work order) <b>Minimum 7 years of experience as on 31/03/2024</b>	
10.	Have you in the past carried out any works for NABARD? If yes, give details	
11.	Address of Jaipur Office through which the proposed work will be handled. The name, designation and contact details of the officer in charge.	
<b>B. Financial Information</b>		
1.	Permanent Account Number (PAN) of the proprietor/ partnership firm/ private limited company/ limited company/ cooperative society (Copy of PAN to be attached)	
2.	GST No. (enclose copies of relevant documents)	
3.	Balance sheet and profit & loss statement for the previous three years, duly certified by a practicing Chartered Accountant in support of Annual Turnover OR Banker's Solvency Certificate in proof of having adequate financial standing.	
4.	Annual turnover during the last three years	2021-22 (Rs. ....) 2022-23(Rs. ....) 2023-24 (Rs. ....)
5.	Indicate if involved in any litigation at present in similar type of contracts	
6.	Any civil suit arisen in the contracts of works executed, if any, please give brief details	
7.	Number of supplementary sheets attached	

**Place:**

**Date:**

**Signature of the Applicant**

## Annexure IV

### Details of the Bank's Account

1.	Name of the Vendor / Firm / Contractor	
2.	Name of the Account Holder	
3.	Registered Address of the Vendor / Firm	
4.	Name of the Bank's branch and Address	
5.	Bank's Code and Branch's Code	
6.	IFSC Code of the Bank's Branch	
7.	Type of Account(Current/Saving/Cash credit)	
8.	Account Number	
9.	PAN Number	
10.	Other details, if any	

Note: A copy of cancelled cheque in respect of the above account which is operated by the vendor must be enclosed

**(Signature and Full Name of the authorized person with seal on behalf of Firm/Agency/Contractor)**

**Place:**

**Date:**

## Annexure V

### General Terms and Conditions

1. Bank will have no liability whatsoever concerning the persons deployed by the tenderer for the purpose. The successful tenderer shall keep the bank indemnified against all losses of damages or liability arising out of or imposed in the course of employment of persons(s) by him.
2. The successful tenderer shall make regular and full payment of wages, salaries, PF and any other payment due to his employee(s) and furnish necessary proof.
3. If applicable, the successful tenderer shall obtain the necessary labor license from the Licensing Authority under the Contract labor (R&A) Act and Contract Rules framed there under and produce the same to the authorized representative of bank whenever asked to do so.
4. **The successful tenderer shall comply with all acts, laws under Contract Labor (R&A) Act 1970 and EPF & ESI act, payments of wages act, minimum wages act or any other statutory rules regulations with their related amendments, by-laws applicable or which might become applicable with regard to the performance of work included herein or touching this contract from time to time and take such necessary steps as may be deemed necessary in this regard. The successful tenderer shall keep the bank indemnified against all penalties, claims and liabilities of every kind for any violation of such acts, Laws or Regulations etc. by him / her, his / her agents or his / her staff.**
5. If at any time during the period of the contract, it is observed by the bank or by its authorized representatives that the services rendered by the tenderer's personnel are not to the satisfaction of the bank or any terms of the contract are violated, the bank reserves the right to terminate the contract by giving one month notice.
6. It shall be entirely, the responsibility of the successful tenderer to ensure that no unlawful act is done by his person(s) while on duty.
7. In case of loss of the Bank's property due to the negligence of carelessness of the person(s) deployed by the successful tenderer he will be responsible and shall make good the same.
8. The successful tenderer shall be solely responsible for settling / resolving any dispute/ claim of his / her personnel during the contract. No liability shall accrue to the bank under the circumstances during / after expiry of the contract.
9. The contractor shall indemnify bank against any payments to be made under and for observance of the above mentioned various laws and rules. In the event of there being any increase of workmen's compensation under any law or any additional



payment or new liability under the labour laws being imposed on the contractor at any time, the additional expenditure incurred by the contractor shall be borne by the contractor and no claim will be considered and no claim will be entertained by bank on any account.

10. The contractor shall not subcontract the whole or any part of this contract to another person/ vendor.
11. All works shall be carried out in accordance with the provision of the Statutory acts and laws and bureau of Indian Standards regarding fire systems in India, electricity act, local laws and by-laws as amended up-to-date. Contractor shall be solely responsible for following and adhering to the proper fire and safety precautions while carrying out any job.
12. During the tenure of the contract, the contractor has to coordinate the work with other agencies working inside or outside. Also in case of emergency or major problems, the contractor has to provide complete support and assistance to any other agency or for jobs of electrical maintenance, lifts, LPG system, display sign boards, DG set, electrical substation, interior and exterior sanitary contracts etc.
13. The Party shall pay the ESI & EPF contributions of all employees as per the prevailing Employees Insurance and Employees Provident Funds Acts under the contract. The contract value quoted by the Party is inclusive of Employer's share of ESI & EPF contributions and no separate charges shall be payable by us on this account. Monthly payment will be done on production of proof of payment towards ESI & EPF(counterfoils) & other documents such as registration number, photo card etc. As per requirements of Contract Labour (Regulation & Abolition) Act 1970 , the payment of wages to the employees to be made by the contractor in presence of official of NABARD who will sign the payment register.
14. The staff deployed should be available 3 days prior to commencement of the contract to ensure smooth handing over / taking over from the existing contractor.
- 15. The services should be provided on Sundays and holidays also, for which no extra payment will be made and the vendor should provide qualified substitutes during the period of weekly holidays of the firemen. Detail is given in the price bid and may be quote accordingly.**
- 16. Contractor has to comply with all relevant statutory regulations and labour laws.**
- 17. Payment:**
  - a) **The Party should ensure payments to the workers as per latest minimum wages act and other statutory regulations on or before**

**7<sup>th</sup> of every month irrespective of fact that previous monthly bill is paid or not by the NABARD.**

- b) The payment for deployment of manpower for up-keeping of the premise will be made on monthly basis and on submission of the bills for the same. The bill shall be certified by the Caretaker/Asstt. Caretaker and Protocol and Security Officer.**
  - c) The Contractor may ensure payment of minimum wages as stipulated by Ministry of Labour, Govt. of India and all other statutory payments thereof. The proof for such payments/certificates shall be produced by the Contractor along with the monthly bills.**
  - d) Bill shall be submitted by the Contractor in the first week of every month for the work carried out during the previous month.**
  - e) The bill should be accompanied with documents/ certificates indicating payment details like wages, PF, ESI etc. duly signed by the contractor. Payment to workers to be made through bank only and necessary documents like copy of e-passbooks are to be submitted by the contractors. Attendance sheet of workers shall be enclosed with the bill. Bills without these documents will not be accepted for payment and the contract may be liable to be terminated and EMD/RMD will be forfeited.**
  - f) Work slips will be issued for extra works and they are to be submitted on a consolidated basis as a single bill in a month for settlement.**
18. The Party shall employ the required number of workers and keep the attendance record properly so that same can be inspected by the competent authority.
19. Mobile phone of the supervisor deputed may be intimated to us.
20. The Party should provide uniforms of approved color and quality to the employees deployed for the job at NABARD and also safety shoes , at your own cost.
21. The Party shall observe all the necessary safety precautions for the safety of the labour and the employees of NABARD/residents of the colony during execution of works . The Party would be responsible for the safety of persons employed by the Party as also the safety of employees of NABARD / residents of the colony.
22. The Party shall take all precautions to avoid accident and causes of accident. The Party must be careful regarding safety during working of the Party worker in the premises/colony.

23. NABARD shall not bear any responsibility in case of any accident to the Party worker in the premises/colony due to no fault of NABARD's working but merely due to negligence of the Party worker or lack of safety provided to them by you.

24. **Period and renewal of contract**

- a) The Contract period will be for a period of 2 years from 01/07/2025 to 30/06/2027 subject to annual review and renewal on satisfactory performance each year.
  - b) The contract period may be extended further depending upon the discretion of the Bank.
  - c) However, the Bank reserves the right to terminate the services of the agency by giving one month notice if the services are found to be unsatisfactory.
25. The contractor shall deploy his manpower three days in advance from the date of start of the contract to acquaint himself / his staff with the complete work / fire alarm system / fire hydrant system layout and schematics at no extra cost to bank and take charge of complete system and inventory.
26. Contractors All Risk policy and work man compensation insurance policy for 1.25 times the contract value is to be taken by the agency for the workmen engaged and the same is to be submitted within 15 days of the work order.
27. The contractor shall deploy his manpower for three days after the date of expiry of the contract to enable the incoming contractor and his staff to acquaint with the complete work and schematics at no extra cost to bank. Also the contractor will hand-over the items covered in scope of work in working order and the details of inventory of bank's incoming contractor as advised by the bank.

28. **Resolving Disputes**

For all disputes relating to this contract, Arbitration Conciliation Act will be applicable.

29. **Rates and Prices**

The rates will be firm and all-inclusive (taxes, duties, etc.) inclusive of service tax for the entire period of the contract. No additional charges on account of transportation of men and material, lunch, tea and conveyance etc. will be given. **In the case of any change of statutory charges, the vendor shall bring it into the notice of NABARD immediately.**

30. The bank will be deducting the mandatory deductions i.e. taxes etc. from the payments due to the contractor.
31. However, the Bank reserves the right to terminate the services of the agency by giving one month notice if the services are found to be unsatisfactory.

32. Attendance of workers as indicated in the scope shall be maintained in the premises and the same shall be verified before settlement of bills. In case of absence, proportionate value of contract pertaining to the days of absence shall be deducted from the monthly payment.

### **Penalty Clause**

- a. In case of absence of any person deployed for the purpose of this contract, if no suitable replacement is provided then deduction will be made from the payments to the successful tenderer
- b. Non-attendance or non-rectification of the faults coming under the scope of work and terms and conditions of the contract will entitle the bank to get the job done from any other vendor at the risk and cost of the successful tenderer. The decision of the officer of the bank in this regard will be final and binding on the contractor.
- c. In case of noncompliance of contract obligations and also in case of any damages, breakage and loss or theft to the building fittings, assets and equipments attributable to staff or labour deployed by the contractor, the contractor will be responsible for repairing / replacing the same at his cost failing which the actual cost incurred towards repair/ replacement with suitable penalty shall be imposed on the contractor by the bank.
- d. In the event of any accident/ damage etc. caused due to negligence of staff deployed will be debited to the inefficiency of the contractor and he has to make good the loss.
- e. All the workmen deployed under the contract should have valid Identity Card issued by the Agency and should be in proper uniform having Agency/Firm/ Company's Name & Logo, embossed/embroidered on it.**
- f. In the event of contractor's staff not attending to a specific item of work required under the contract, pro-rata amount will be deducted from contractor's bills.

### **Arbitration**

In the event of any difference or dispute in connection with the agreement over the right of obligations of the parties, the decision of Chief General Manager, NABARD, Rajasthan Regional Office , 3, Nehru Place , Tonk Road, Jaipur-302015 shall be final and binding upon the parties. The place of arbitration shall be Jaipur. The Indian laws shall be applicable to the arbitration.

### **Declaration by the Contractors**

I have read and understood all the instructions/ conditions give above and I have taken into account the above instructions/ conditions while quoting the rates.

Date :

Signature:

Place :

Name & Address:

Seal of the Contractor:

## **Annexure VI**

### **Annual Maintenance Contract for Fire Fighting System**

#### **Scope of work / Terms and Conditions**

##### **1. WORK DETAILS**

The tender is for Annual Maintenance Contract for Fire Fighting System by providing three firemen with 8 hours duty .i.e. one fire man in each shift of 8 hours for 24 hours duty in all days of the week.

The successful tenderer shall be looking after and providing services for the annual maintenance contract of fire fighting system at our Regional Office situated at 3, Nehru Place, Tonk Road, Jaipur. In case of an emergency, the fire personnel will have to perform duties as per the existing / proposed fire evacuation plans.

There is no requirement of providing firemen in our staff quarters, but it is required to visit by the contractors to our staff quarter regularly to oversee the arrangement of fire extinguishers provided in the colony and maintain/ upkeep them. For which no extra payment will be made.

The contractor has to co-ordinate with local authority in the case of any need. For which no extra payment will be made.

##### **2. Equipments / systems covered under the scope of work**

Complete management fire fighting, fire protection, fire extinguishing and fire alarm system of the staff quarter and office premises are included in the scope of work. The contractor is advised to inspect the system before quoting the rate for tender.

##### **3. MANPOWER DEPLOYMENT FOR THE PURPOSE OF THIS CONTRACT**

**The successful tenderer shall deploy three qualified fire man with 8 hours duty (at a time one firement). The manpower for the purpose of this contract shall be deployed on our duty without break in all days of the week.**

4. 1 The manpower deployed should be well conversant with fire fighting, fire alarm system, fire extinguishing system, fire hydrant system and should have previous experience for such type of job. Further, the persons deployed by the contractor should have proper knowledge of the fire fighting system layout of water pumping, water flows,

IPG pipes, fire protection system, fire alarm system, fire extinguishing system, fire hydrant system. Contractor and his staff after taking charge of the system should immoderately make themselves aware of the emergency escapes, formulate a fire evacuation plan, fire fighting plans and understand the electrical distribution and other safety for various equipments etc. Successful contractor should be able to monitor the system, detect and locate the faults in a logical way and rectify / repair the fault without loss of time.

4.2 In case, bank feels that any or all the persons deployed at bank are not suitable for carrying out the job then the same is to be replaced immediately. In case the person deployed is on leave, a suitable replacement shall be given without any extra cost. In case no suitable replacement is provided the deduction will be made from the payment to the successful tenderer as per details given in the payment terms mentioned in this scope of work / terms and conditions. In case of frequent absenteeism / change of manpower, the successful tenderer will be warned once and later on the contract will be liable for termination by giving one month's notice.

4.3 The persons deployed shall be well aware of the hazards of fire, LPG, gases, water at pressure and he will have to take necessary precautions while on job. He has to be safety conscious all the time and shall not take any chance to work on LIVE LINE / CIRCUIT under any circumstances. The persons deployed must have sufficient knowledge about the first-aid requirements when somebody gets burns, electrical shock. He must know all steps of shock treatment. He must be well conversant with the means to fight all type of fire and should be able to use the fire fighting extinguishers and other equipment's as and when required.

4.4 Contractor has to be extremely careful in carrying out any other work such as refilling of cylinders etc. Contractor has to coordinate and supervise the preventive / breakdown and any other work being carried out for fire-fighting system by any other agency and keep the record and follow-up for the same. In case of breakdown or malfunctioning of any of the system equipment, the matter is to be immediately conveyed to bank and corrective action / work has to be carried out as advised. The manpower deployed should follow the laid down procedure step by step for trouble free operation.

4.5 The manpower deployed should go around the system installations while-on duty, observe for any abnormality in the running / working of live as well as stand still equipment, note it and subsequently rectify the same. However in case of fire / smoke is visible from any equipment or any cable joint / termination, the person deployed shall first isolate the circuit and if required use appropriate fire extinguisher to stop / quench the fire and inform the officer-in charge of the bank.

4.6 The person deployed should follow the instructions given by the concerned officer-in-charge of bank. Contractor has to carry out any other work assigned by officer-in-charge of bank.

**4.7 The firemen engaged should have adequate training and certificate from State Fire Service Training Institute or any other such institute recognized by the government. The vendor shall submit such certificate to the satisfaction of NABARD before engaging such fire man.**

4.8 **RECORDS:** Successful tenderer shall keep daily record of installed equipments, inventory / materials and housekeeping of items, equipment's and store. Successful tenderer shall ensure that daily log report of all the works/ jobs are carried out and the performance / inspection reports by the persons deployed for the purpose of this contract in maintained at office premises of the bank. This daily log report should be checked and countersigned by the successful tenderer on a monthly basis and produced before the officer-in-charge of the bank, whenever asked to do so. A monthly report of all the works / jobs carried out (preventive and breakdown maintenance jobs carried out) during the month should accompany the monthly bills. Bills without these monthly reports will not be entertained. The stationary required for maintaining these work records (inventory and log reports) will be provided by the bank.

#### 5.0 **TOOLS, EQUIPMENT'S AND UNIFORM**

(a) Successful tenderer shall make available at site the following bare minimum tools and tackles all the time . NABARD will not supply any tools and plants (Note: these tools and tackles should be available at site all the time whether these are required at site or not)

- i. Line tester one each for one person deployed
- ii. Pliers of required size and types
- iii. Hammer one no.
- iv. Screw Driver set
- v. Spanner-set
- vi. Pipe Wrench
- vii. Safety equipment's as per the requirements
- viii. Rope, ladders

(b) Successful tenderer shall make available at site any tools and tackles including safety equipments required to work with electricity, fire, refrigerant, gases under pressure, places at any height, depth, above false ceiling and in ducts and electrical safely equipments and safety belts, helmets, shoes, rain / water protection equipments etc. which may be required for the purpose of any job at no additional charge.

**5.1 Bank will provide the following in respect of this contract:**



- (a) Supply of main I.T panel fuses, main I.T panel indication lamps, bulbs, tubes, starters, lubrication oil, grease, battery water, cleansing agents, cotton and jute cleaning cloth, petroleum jelly, carbon tetra char bon emery paper, insulation tape washers, lugs or any consumable or spare parts not mentioned above but required for the job. However, the contractor has to keep a minimum inventory and record of supply and use of such items.
- (b) Water and electricity for carrying out activities for this contract, however indiscriminate use of the same will not be allowed.
- (c) Bank will provide chair and table for the use by persons deployed under this contract any place inside the building / basement as deemed suitable. The same may be changed by bank as per their convenience.

## **5.2 Scope of work excludes the following:**

Kindly note that following is not included in the scope of work of this contract:

- i. Supply of components & parts of electrical LT panels, motors and starters.
- ii. Pipe welding/ pipe replacement
- iii. Refilling of fire extinguishers for annual servicing or used during the demonstration of training.

The major components of heat and smoke detectors, response indicators, hooters, manual call points, cables etc if required to be replaced shall be provided by the bank.

## **ANNEXURE - VII**

## AGREEMENT

THIS AGREEMENT is made at Jaipur on this ..... day of .....2025

BETWEEN

National Bank for Agriculture and Rural Development, a body corporate incorporated under the National Bank for Agriculture and Rural Development Act, 1981 having its Rajasthan Regional Office, 03, Nehru Place, Tonk Road, Jaipur, Rajasthan - 302015 , herein after referred to as “NABARD” (which expression shall unless repugnant to the context or meaning thereof be deemed to include its successor and assigns) of the ONE PART.

AND

Shri./M/s.....(Individual/Proprietorship/partnership firm/Company) incorporated/registered under .....Act, ..... or R/o, and having its (place of business or Office)

at

.....hereinafter referred to as ‘Vendor’ (which expression shall unless repugnant to the context meaning be deemed to include the legal heirs, legal representatives, administrators and executors) of the OTHER PART.

WHEREAS the NABARD is desirous of carrying out the work of Tender for Annual Maintenance contract for providing firefighting services for NABARD Regional Office for the period 01st July 2025 to 30<sup>th</sup> June 2027 and has caused specifications describing the work to be done and prepared by Rajasthan Regional Office, NABARD.

AND WHEREAS the Vendor has visited the site and fully understood the existing conditions of site for execution of work.

AND WHEREAS the Vendor has agreed to execute upon and subject to the conditions set forth in the Price Bid and Conditions of Contract (all of which are collectively hereinafter referred to as “the said Conditions”) the work shown upon the said technical specifications, and included in the Price Bid at the respective rates therein set forth amounting the sum as therein arrived or such other sum as shall become payable thereunder (hereinafter referred to as “the said contract amount”).

NOW, THE AGREEMENT WITNESS THAT IT IS MUTUALLY AGREED BY AND BETWEEN THE PARTIES:-

1. In consideration of the said Contract amount to be paid at the times and in the manner set forth in the said conditions, the vendors shall upon and subject to the said conditions annexed, carry out, execute and complete the supply/work shown in the contract, described by or referred to in the schedule of quantities and in the said conditions.
2. The said Conditions and Appendix thereto and the documents attached hereto shall be read and construed as forming part of this Agreement and the parties hereto shall be respectively abide by, submit themselves to the said Conditions and the correspondence and perform the agreements on their part respectively in the said conditions and the documents contained herein.
3. The Scope of work and all the terms and conditions as enumerated in this tender is part and parcel of this agreement and binding on the parties. The vendor shall ensure that all items of work specified in the scope of work is attended to. In case of difference between the tender document and this agreement, the agreement will prevail.
4. This Agreement and documents mentioned herein shall form the basis of this contract.

5. NABARD reserves to itself the right of altering the nature/quantum of the work by adding to or omitting any items having portions of the same carried out without prejudice to this Contract.
6. The Vendor shall provide to NABARD a security deposit of Rs..... (Rupees \_\_\_\_\_ Only) (Interest Free).
7. In case of breach of any terms and conditions attached to this contract, the Security Deposit of the Vendor will be liable to be forfeited by NABARD besides annulment of the contract.
8. In case any of the documents furnished by the Vendor is found to be false at any stage, it would be deemed to be a breach of terms of Contract making him/her liable for legal action besides termination of contract.
9. The NABARD shall pay the vendor the said contract amount, or such other sum as shall become payable, at the times and in the manner specified in the said Conditions.
10. This contract is an item rate contract for the complete work to be paid for according to necessary installation carried out at site, at the rate contained in the Schedule of Rates or as provided in the said conditions.
11. All payments by the NABARD under this contract will be made only at Jaipur.
12. The Vendor shall afford every reasonable facility for carrying out all works of other Contractors employed by the Employer and shall make good any damage done to walls, floors, etc. after the completion of such works.
13. The Vendor shall indemnify and keep indemnified, defend and hold good NABARD, its staff and agents against loss, damages or claims arising out of any violations of applicable laws, regulations, guidelines during the contract period and for the breach committed by the Vendor or their personnel on account of misconduct, omission and negligence by the Vendor or his staff.
14. The Vendor shall ensure proper conduct of its personnel in NABARD's premises, and enforce prohibition of consumption of alcoholic drinks, paan, smoking, loitering without work.
15. NABARD shall not be responsible for any damages, losses. Claims, financial or other injury to any person/s engaged by Vendor in the course of their performing the functions/works, or for payment towards any compensation.
16. Time shall be considered as the essence of this contract, and the Vendor hereby agrees to commence the work/ job on the next day of receipt of the work order as provided for in the said conditions and to complete the entire work within the time period prescribed below reckoned from the date of receipt of such work order subject nevertheless to the provision for extension of time.
17. NABARD reserves the right to withdraw/relax any of the terms and conditions mentioned above so as to overcome the problem encountered by the contracting parties.
18. **DISPUTE RESOLUTION**
  - (a) In case of dispute regarding the quality of work and product / unsatisfactory services etc., the final authority will rest with the Chief General Manager, NABARD, Jaipur and the same will be binding on the Vendor.
  - (b) In the event of any claim, difference, dispute or controversy and questions whatsoever arising between the parties under this agreement and subsequent agreement shall in the first instance, be attempted to be resolved between the parties themselves.

(c) If the dispute cannot be resolved through consultations between the Parties with in 30 (thirty) days after 1(one) Party has served a written notice on the other Party requesting the commencement of such discussions, any Party may thereafter in writing, demand that the dispute be finally settled by an arbitration comprising of sole arbitrator mutually appointed by the Parties in accordance with the Arbitration and Conciliation Act, 1996 or any modifications thereof. The arbitrator shall be a person of professional repute who is not directly or indirectly connected with any of the parties to this Agreement and shall have prior experience as Arbitrator. The arbitration proceedings shall be governed by the Arbitration and Conciliation Act, 1996. The seat and venue of arbitration shall be Jaipur. The language of arbitration shall be English.

(d) The award of the arbitrator/s so appointed shall be final and binding on the parties.

(e) Work under the contract shall be continued by the Vendor during the arbitration proceedings unless otherwise directed in writing by NABARD. No payment due, or payable by NABARD, to the Vendor shall be withheld on account of the ongoing arbitration proceedings, if any, unless it is the subject matter, or one of the subject matters thereof

19. If the vendor becomes insolvent or found to have offered any bribe in connection with the contract or the Vendor fails to observe or perform any condition of this contract then notwithstanding any previous waiver of such default or action being taken under any other clause hereof NABARD may terminate the contract and forfeit the said security deposit and recover from the Vendor any loss suffered by NABARD on account of the contract being terminated.
20. This agreement is being executed in duplicate, NABARD shall keep the original and the Vendor shall keep the duplicate.
21. The Vendor shall bear the expenses for stamp duty on this agreement for both the original and the duplicate copy.
22. That the several parts of this contract have been read by the Vendor and fully understood by the Vendor.

IN WITNESS WHEREOF the NABARD and Vendor have set their respective hands to these presents and two duplicates hereof the day and year first herein above written.

IN WITNESS WHEREOF the NABARD has set its hand to these presents through its duly authorized official and the Vendor has caused its common seal to be affixed hereunto and the said two duplicates hereof to be executed on its behalf, the day and year first herein above written.

SIGNATURE CLAUSE:

SIGNED AND DELIVERED BY the National Bank for Agriculture and Rural Development by the hand of.....

Signature  
Name & Designation

In the presence of.....  
Signature  
Name & Address

Signed and sealed by the vendor by the



Hand of Shri/Smt. ....and duly  
constituted attorney. If the Vendor signs under its common seal, the signature clause should tally  
with the sealing clause in the articles of association. If the vendor is signing by the hand of power of  
attorney, then whether a company or individual to be specified:

Signature of the Vendor

Name of the authorized official Address:

In presence of Shri/Smt. ....

Signature

Name & Address

**ANNEXURE - VIII**

**Letter of Indemnity and Undertaking**

(To be submitted by the successful bidder on their letterhead)

To  
The Chief General Manager,  
National Bank for Agriculture and Rural Development  
Rajasthan Regional Office,  
03, Nehru Place, Tonk Road,  
Jaipur, Rajasthan - 302015

Sir

**Subject: Letter of Indemnity and Undertaking**

WHEREAS the National Bank for Agriculture and Rural Development, a corporation established under the National Bank for Agriculture and Rural Development Act, 1981 (hereinafter referred to as 'NABARD') has expressed desire to avail AMC-Firefighting services at NABARD Rajasthan Regional Office, Jaipur and NABARD Staff Quarters, Jaipur as per this tender and which are hereinafter for brevity sake referred to as AMC-Firefighting services, subject to our furnishing declarations and indemnity as contained hereafter.

NOW THEREFORE THIS LETTER OR INDEMNITY WITNESSETH THAT:

We, the \_\_\_\_\_ (contractor/bidder) hereby declare and certify that we are the rightful owners/ licensees of the said service offered to NABARD and that the sale of the said service to NABARD by us and the use thereof by NABARD does not infringe the property or other intellectual property or copy rights of any other person and that the same does not infringe the Copy of Rights Act, 1957 or any other Act for the time being in force.

We, the said \_\_\_\_\_ (contractor/bidder) hereby agree to indemnify and keep indemnified and harmless NABARD, its Officers, servants, agents and other authorized persons against any action that may be brought against us for infringement of the right of property or other intellectual property or copy rights in respect of the said systems package supplied by us to NABARD and will defend the same at our cost and consequences and will pay or reimburse NABARD, its officers, servants, agents and other authorized persons from all costs and other expenses that they may be put to or incur in that connection in accordance with the terms as provided for within the end User License Agreement that accompanies the said systems.

We, the said \_\_\_\_\_ (contractor/bidder) hereby also agree to indemnify and keep indemnified and harmless NABARD, its Officers, servants, agents and other authorized persons against any third party claims in respect of any damages or compensation payable in consequences of any accident or injury sustained or suffered by our employees or agents, or by

any other third party resulting from or by any action, omission, or operation conducted by or on behalf of us and against any and all claims by employees, workmen, contractors, sub-contractors, suppliers, agent(s), employed, engaged, or otherwise working for us, in respect of any and all claims under the Labour Laws including wages, salaries, remuneration, compensation or like.

Yours faithfully

(Name and Designation) of Authorized Official Signature

**ANNEXURE – IX**

**PRE-CONTRACT INTEGRITY PACT**

**(in Rs. 200/- stamp paper)**

Between

National Bank for Agriculture and Rural Development (NABARD)

hereinafter referred to as “**The Principal**”

And

..... hereinafter referred to as “**The Bidder/Contractor**”

Preamble

The Principal intends to award, under laid down organizational procedures, Annual Maintenance Contract For Providing AMC-Firefighting Services for NABARD Rajasthan, Regional Office, Jaipur and NABARD Staff Quarters, Jaipur for the period 01st July 2025 to 30<sup>th</sup> June 2027 (02 years). The Principal values full compliance with all relevant laws of the land, rules, regulation, and economic use of resources and of fairness /transparency in its relations with its Bidder(s) and/or Contractor(s).

In order to achieve these goals, the Principal will appoint Independent External Monitors (IEMs) who will monitor the tender process and the execution of the contract for compliance with the principles mentioned above.

Section 1 – Commitments of the Principal

- (1) The Principal commits itself to take all measures necessary to prevent corruption and to observe the following principles:-
- a. No employee of the Principal, personally or through family members, will in connection with the tender for, or the execution of a contract, demand, take a promise for or accept, for self or third person, any material or immaterial benefit which the person is not legally entitled to.
  - b. The Principal will, during the tender process treat all Bidder(s) with equity and reason. The Principal will, in particular, before and during the tender process, provide to all Bidder(s) the same information and will not provide to any Bidder(s) confidential / additional information through which the Bidder(s) could obtain an advantage in relation to the tender process or the contract execution.



c. The Principal will exclude from the process all known prejudiced persons.

- (2) If the Principal obtains information on the conduct of any of its employees which is a criminal offence under the IPC/PC Act, or if there be a substantive suspicion in this regard, the Principal will inform the Chief Vigilance Officer and in addition can initiate disciplinary actions.

#### Section 2 – Commitments of the Bidder(s)/Contractor(s)

- (1) The Bidder(s) / Contractor(s) commit themselves to take all measures necessary to prevent corruption. The Bidder(s) / Contractor(s) commit themselves to observe the following principles during participation in the tender process and during the contract execution:

a. The Bidder(s) / Contractor(s) will not, directly or through any other person or firm, offer, promise or give to any of the Principal's employees involved in the tender process or the execution of the contract or to any third person any material or other benefit which he/she is not legally entitled to, in order to obtain in exchange any advantage of any kind whatsoever during the tender process or during the execution of the contract.

b. The Bidder(s)/Contractor(s) will not enter with other Bidders into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelisation in the bidding process.

c. The Bidder(s)/Contractor(s) will not commit any offence under the relevant IPC/PC Act; further the Bidder(s) / Contractor(s) will not use improperly, for purposes of competition or personal gain, or pass on to others, any information or document provided by the Principal as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.

d. The Bidder(s)/Contractor(s) of foreign origin shall disclose the name and address of the Agents/representatives in India, if any. Similarly the Bidder(s)/Contractors(s) of Indian Nationality shall furnish the name and address of the foreign principals, if any.

e. The Bidder(s) /Contractor(s) will, when presenting their bid, disclose any and all payments made, is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract.

f. Bidder(s) /Contractor(s) who have signed the Integrity Pact shall not approach the Courts while representing the matter to IEMs and shall wait for their decision in the matter.

- (2) The Bidder(s) /Contractor(s) will not instigate third persons to commit offences outlined above or be an accessory to such offences.

#### Section 3 – Disqualification from tender process and exclusion from future contracts

If the Bidder(s) /Contractor(s), before award or during execution has committed a transgression

through a violation of Section 2, above or in any other form which put their reliability or credibility in question, the Principal is entitled to disqualify the Bidder(s) /Contractor(s) from the tender process.

#### Section 4 – Compensation for Damages

- (1) If the Principal has disqualified the Bidder(s) from the tender process prior to the award according to Section 3, the Principal is entitled to demand and recover the damages equivalent to Earnest Money Deposit/Bid Security.
- (2) If the Principal has terminated the contract according to Section 3, or if the Principal is entitled to terminate the contract according to Section 3, the Principal shall be entitled to demand and recover from the Contractor liquidated damages of the Contract value or the amount equivalent to Performance Bank Guarantee.

#### Section 5 – Previous transgression

- (1) The Bidder declares that no previous transgressions occurred in the last three years with any other Company in any country conforming to the anti-corruption approach or with any Public Sector Enterprise in India that could justify his exclusion from the tender process.
- (2) If the Bidder makes incorrect statement on this subject, he can be disqualified from the tender process.

#### Section 6 – Equal treatment of all Bidders / Contractors/ Subcontractors

- (1) In case of Sub-contracting, the Principal Contractor shall take the responsibility of the adoption of Integrity Pact by the Sub-contractor.
- (2) The Principal will enter into agreements with identical conditions as this one with all Bidders and Contractors
- (3) The Principal will disqualify from the tender process all bidders who do not sign the Pact or violate its provisions.

#### Section 7 – Criminal charges against violating Bidders(s) / Contractor(s)/ Subcontractor(s)

If the Principal obtains knowledge of conduct of a Bidder, Contractor or Subcontractor, or of an employee or a representative or an associate of a Bidder, Contractor or Subcontractor which constitutes corruption, or if the Principal has substantive suspicion in this regard, the Principal will inform the same to the Chief Vigilance Officer.

#### Section 8 – Independent External Monitor

- (1) The Principal appoints competent and credible Independent External Monitor for this Pact after approval by the Central Vigilance Commission. The task of the Monitor is to review independently and objectively, whether and to what extent the parties comply with the obligations under this agreement.

The Independent External Monitor appointed for NABARD is:

Dr. Rabindra Kumar, IFoS (Retd)  
37, Bhagirathpuram, GMS Road,  
Deheradun – 248001  
Uttarakhand  
Email ID – Rabindra\_us@yahoo.com  
Contact – 9411714138, 8415080837

(2) The Monitor is not subject to instructions by the representatives of the parties and performs his/her functions neutrally and independently. The Monitor would have access to all Contract documents, whenever required. It will be obligatory for him / her to treat the information and documents of the Bidders /Contractors as confidential. He / she reports to the Chairman, NABARD.

(3) The Bidder(s)/Contractor(s) accepts that the Monitor has the right to access without restriction to all Project documentation of the Principal including that provided by the Contractor. The Contractor will also grant the Monitor, upon his/her request and demonstration of a valid interest, unrestricted and unconditional access to their project documentation. The same is applicable to Sub-contractors.

(4) The monitor is under contractual obligation to treat the information and documents of the Bidder(s) /Contractor(s) / Sub-contractor(s) with confidentiality. The Monitor has also signed declarations on ‘Non-disclosure of Confidential Information and of ‘Absence of Conflict of Interest’. In case of any conflict of interest arising at a later date, the IEM shall inform Chairman, NABARD and recuse himself/herself from that case.

(5) The Principal will provide to the Monitor sufficient information about all meetings among the parties related to the Project, provided such meetings could have an impact on the contractual relations between the Principal and the Contractor. The parties offer to the Monitor the option to participate in such meetings.

(6) As soon as the Monitor notices, or believes to notice, a violation of this agreement, he/she will so inform the Management of the Principal and request the Management to discontinue or take corrective action, or to take other relevant action. The monitor can in this regard submit non-binding recommendations. Beyond this, the Monitor has no right to demand from the parties that they act in a specific manner, refrain from action or tolerate action.

(7) The monitor will submit a written report to the Chairman, NABARD within 8 to 10 weeks from the date of reference or intimation to him by the Principal and, should the occasion arise, submit proposal for correcting problematic situations.

(8) If the Monitor has reported to the Chairman, NABARD, a substantiated suspicion of an offence under the relevant IPC/PC Act, and the Chairman NABARD has not, within reasonable time, taken

visible action to proceed against such offence or reported it to the Chief Vigilance Officer, the Monitor may also transmit this information directly to the Central Vigilance Commissioner.

(9) The word 'Monitor' would include both singular and plural.

#### Section 9 – Pact Duration

This Pact begins when both parties have legally signed it. It expires for the Contractor 12 months after the last payment under the contract, and for all other Bidders 6 months after the contract has been awarded. Any violation of the same would entail disqualification of the bidders and exclusion from future business dealings.

If any claim is made/lodged during this time, the same shall be binding and continue to be valid despite the lapse of this pact as specified above, unless it is discharge/determined by the Chairman of NABARD.

#### Section 10 – Other provisions

(1) This agreement is subject of Indian Law, Place of performance and jurisdiction is the Rajasthan Regional Office of the Principal, i.e., Jaipur.

(2) Changes and supplements as well as termination notices need to be made in writing. Side agreements have not been made.

(3) If the Contractor is a partnership or a consortium, this agreement must be signed by all partners or consortium members.

(4) Should one or several provisions of this agreement turn out to be invalid, the remainder of this agreement remains valid. In this case, the parties will strive to come to an agreement to their original intentions.

(5) Issues like Warranty/Guarantee etc. shall be outside the purview of IEMs.

(6) In the event of any contradiction between the Integrity Pact and its Annexure, if any, the Clause in the Integrity Pact will prevail.

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(For & On behalf of the Principal)

(For & on behalf of the Bidder/Contractor)

(Office Seal)

(Office Seal)

Place \_\_\_\_\_

Date \_\_\_\_\_

Witness 1:

Witness 2:

### Annexure - X

**The following procedure shall be followed in the event of multiple L1 bidders after opening of Price Bids:**

- a) Quality and Cost Based Selection criteria shall be incorporated for evaluation wherein multiple L1 bids are received. The work then will be awarded to the bidder having the highest marks in QCBS among the L1 bidders (format of scoring model is given in part 11).
- b) Evaluation of marks based on the scoring model will be triggered only when multiple bidders are found to be L1. Accordingly, L1 will be decided based on the highest marks obtained in scoring model based on technical parameter / matrix out of total 55 marks.
- c) In case multiple L1 bidders get same marks in QCBS also, then the Purchase Committee of NABARD shall, at their discretion, visit the work sites of the bidders and award marks to the work being carried out at site adopting an objective criteria. The work then shall be awarded to the bidder with highest marks.
- d) In case of multiple L1 bidders getting equal marks even after field visits, the final selection shall be done based on draw of lots, as may be decided jointly by the NABARD and select bidders, or by pulling the highest number from a box containing 30 numbers.

### QCBS Scoring Model

Scoring model for deciding the L1 in case of tie (multiple L1 bidders)

S. No.	Description	Score
1.	<b>Legal Structure</b>	<b>20</b>
	Private Ltd./Public Limited	20
	Partnership	15
	Proprietorship	10
2	<b>Work experience in the relevant field of work</b>	<b>10</b>
	>20 years	10
	Less than 20 years but more than 10 years	5
	Less than 10 years but more than 5 years	2
3	<b>Average Turnover during the last 03 years ending 31.03.2024</b>	<b>10</b>
	More than Rs. 26.00 Lakh	10
	Less than Rs. 26.00 lakh but more than Rs. 13.00 lakh	5
	less than Rs. 13.00 lakh but more than Rs. 6.50 lakh	2
4	<b>No. of works in Govt/PSU {with more than built-up area of the building where works to be performed} handled in India in the last 07 years (as on date of bid submission)</b>	<b>5</b>

	More than 20	5
	Less than 20 but more than 10	3
	Less than 10 but more than 05	1
5	<b>Quantum of Area of the building /work performed for the last 7 years</b>	<b>5</b>
	More than 5000 sq m	5
	Less than 5000 sq m but more than 3500 sq m	3
	Less than 3500 sq m but more than 2300 sq m	1
6	<b>Work experience with NABARD (In any of the offices located across the Country) (Firms having nil working experience with NABARD shall be awarded nil marks in this sub section)</b>	<b>5</b>
	Less than 1 year (12 months)	1
	More than 1 and less than 2 years	2
	More than 2 and less than 4 years	3
	More than 4 years	5
	<b>Total marks</b>	<b>55</b>

Evaluation of marks based on the scoring model will be triggered only when multiple bidders are found to be L1. Accordingly, L1 will be decided based on the highest marks obtained in scoring model based on technical parameter / matrix out of total 55 marks.

All bidders are once again **advised to visit the site and conduct survey of the existing conditions** to familiarize themselves with the nature of works to be carried out and get all clarifications as necessary from NABARD Rajasthan RO, Jaipur before bidding.

The installed Fire Alarm system and Fire extinguishers are under process for upgradation and shall be suitably replaced/repared as per requirement.

### **LIST OF FIRE FIGHTING EQUIPMENT INSTALLED AT NABARD REGIONAL OFFICE, JAIPUR**

1. Main Fire Hydrant Pumpset of 60HP = 1 No.
2. Main Sprinkler Pumpset of 60 HP = 1 No.
3. Jockey Pumpset of 12.5 HP = 1 No.
4. Cast Iron Sluice Valves of 150 mm dia = 2 Nos
5. Cast Iron Sluice Valves of 100 mmm dia = 3 Nos
6. Cast Iron Sluice valves of 80 mm dia = 3 Nos.
7. Cast Iron Non Return Valves of 80 mm dia= 3 Nos.
8. Sprinkler Alarm Control Valve of 150 mm dia with Gong Bell = 1 No.
9. Air Vessel = 1 No.
10. Pressure Switch = 3 Nos.
11. Main Electrical Fire Panel = 1 No.
12. G.M Hydrant Valve of 63 mm dia = 11 Nos.
13. G.M Branch Pipe = 11 Nos
14. RRL Hose with GM coupling set = 22 Nos.
15. M.S Hose Box = 10 Nos.
16. 4-Way Fire Brigade Inlet = 1 No.
17. Carbon-Di oxide Gas type Fire Extinguishers of 4.5 Kg capacity= 32 Nos
18. Carbon-Di oxide Gas type Fire Extinguishers of 3.2 Kg capacity= 4 Nos.
19. Carbon-Di oxide Gas type Fire Extinguishers of 9.0 Kg capacity= 2 Nos
20. Dry Chemical Powder Type Fire Extinguisher of 5 Kg Capacity= 6 Nos.
21. Dry Chemical Powder Type Fire Extinguisher of 10 Kg Capacity = 2 Nos.
22. Store Pressure ABC powder Type Fire Extinguisher of 6.0 Kg Capacity = 5 Nos.
23. Pendant Sprinklers = 52 Nos
24. Main Fire Alarm Control Panel with Public Address System= 1 SET
25. Heat Detectors = 165 Nos
26. Electronic Hooters = 18 Nos.
27. Manual Call Point = 18 Nos.

#### **NABARD STAFF COLONY**

1. Carbon-Di oxide Gas type Fire Extinguishers of 4.5 Kg capacity= 13 Nos

Rest of the conditions of Tender remains the same.



## Part II

# PRICE BID

## Annexure A

### Price BID

#### SCHEDULE OF QUANTITIES

#### Annual Maintenance Contract for 2025-27

Sr. no.	Particulars	Amount (Rs.)	Remarks
A	Wages with VDA per fireman per day		
B	Fireman		Shouldn't be less than the minimum wages as per latest notification of Chief Labour Commissioner, GoI for B area
C	Requirement of fire man per day	--	3 nos.
D	Wages with VDA for all firemen (3 nos.) per month		Calculation: (B) X 3 X 30
E	Relieving Charges for firemen for a month		
F	Firemen 3 nos. per month		Calculation: (B) X 3 X 4
G	Employer contribution to ESI for all firemen (present ESI = 3.25%)		
H	ESI for Fireman: 3 nos. per month		Calculation: 0.0325 X( D+F)
I	Employer Contribution to EPF for all firemen @13% :		
J	EPF for Firemen 3 nos. per month		Calculation: 0.13 X(D+F)
K	Service Charges per month on D, F, H and J above		
L	Grand Total		D+F+H+J+K

Total Amount in Words:

- GST (as applicable from time to time) will be paid extra on the rates quoted as above.
- Prices should be inclusive of all expenses incurred including pay, all taxes (other than GST), statutory charges or any other charges / tax levied by the state and Central govt.
- **The Service Charges, contractors profit, other overheads, machineries, uniform, visit of supervisor, visit to any government authority, visit and inspection to staff colony etc. per month should be claimed in 'K' and it shall not be less than 3.85% (i.e. 3.85% or higher) of total payment against labour.**
- If a bidder quotes impracticably low (or high) service charges i.e., less than 3.85% and more than 7%, the bid shall be treated unresponsive and will not be considered for further evaluation and will be disqualified.
- Whenever there is a change of minimum wages, ESI, EPF rates, the contractors have to inform NABARD accordingly immediately.
- The vendor shall provide documentary proof on experience/ certificates to the satisfaction of NABARD for skilled labour employed.

**Place :**

**Date :**

Signature of the authorized signatory of the contractor / Tenderer

**Name, address**